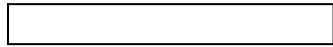


caliber update



Connie Garland @ 12:54 PM | Documents



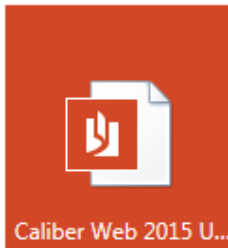
From: **cgarland@harvardmanagement.com** (cgarland@harvardmanagement.com) This sender is in your [contact list](#).

Sent: Tue 10/20/15 12:54 PM



1 attachment (597.0 KB)

Outlook.com [Active View](#) ^



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caliber update



Dear Owner:

Harvard Management Solutions has completed security changes to our web portal to provide advanced protection to your personal information. We are now utilizing "one-way encryption" in which a user's password can no longer be shown in plain text. However, this requires owners to now create a new login account and maintain their usernames and passwords without the involvement of Management.

Please go to www.harvardmanagement.com and click on the Homeowner Login icon (bottom, right corner of the screen). Even if you have previously logged into the web portal, you will need to select "Register". Within the next screen, you will need to enter your ten digit account number and email address. Your account number can be found on your coupon book or statement. If your account number does not have ten digits, simply add a 1 (one) at the end of the number. It is important that you register with the email address that we have issued this notice to. Please note that your primary email on file will allow you to log in but if you have multiple email addresses listed with Management, you may be required to try more than one address.

If you are one of multiple owners associated with the above account number, you are required to select your name from the list provided at login. If a match is found, you will be sent an email with a link to complete your account registration. The email link will allow you to create a username and password (usernames must be unique). Once saved, you will be able to log into the web portal.

Once on the Harvard Management/Caliber Web Portal, you will have the ability to view and update your homeowner information, view account information, enter maintenance requests and view Association documents. We appreciate your patience regarding this transition, and are pleased to provide this update for your personal protection.