

# OAK BRIDGE - SNOW REMOVAL PROCEDURES

2018-2019

Snow removal at the **Oak Bridge Condominium** requires the cooperation of all residents to complete the clearing of the parking lots, roadways and walkways in an efficient, safe and timely manner and with the least inconvenience to all residents. The following procedures will be in effect during snow removal operations.

1. **Motorcycles** – As of Nov. 26th, all motorcycles must be removed from outside parking spaces. Please put your motorcycle in your garage parking spot in front of your car so both vehicles can fit in one garage parking spot. If you do not have a garage parking space, you must remove your motorcycle from the property.
2. During a storm, the contractor's primary objective is to keep the roadways clear to allow access for the residents and emergency vehicles. Plowing may continue through the night or begin as early as 4AM.
3. During a storm, the contractor will clear the walkways when the snow accumulation exceeds 3 inches and will clear the walkways of snow completely as soon as the snowstorm is over. With no on-site maintenance, we all need to help keep our walkways safe. **Ice melt buckets are provided at each entry for residents to use at any time.** Please use ice melt buckets between storms as snow melts and refreezes.
4. The contractor will return to the property over the next 24-hour period after a storm to complete the parking lot final cleaning. If a storm ends by 9AM, final clean-up will be the afternoon of the same day. If a storm continues past 9AM, final clean-up will begin approx. 9AM the following morning. **Vehicles must be removed from all outside lots by 9AM for next day clean-up.** Any vehicle that has not moved by 9AM the day after the storm to permit final clearing of the snow in the parking lots will be fined and/or towed. No vehicle can impede the removal of snow from our lots. Do not park in a spot that has not been plowed.
5. Any vehicles **blocking roadways** will be subject to **immediate towing** to keep the roadways clear for emergency vehicles.
6. During a storm or any precipitation that may create slippery hazardous conditions, the contractor will be sanding/treating the roadways, parking lots and walkways.
7. The contractor will clear areas around the dumpsters after the snowstorm is over.
8. If you plan to be away during the snow season and you intend to leave your vehicle at Oak Bridge, please make arrangements to leave a car key with a neighbor so that your vehicle can be moved during a snowstorm and will not be subject to towing. If you are unable to leave a key with a neighbor, please remove the car from the outside lots while you are gone.
9. Vehicles parked in the visitor parking spots are subject to these snow removal procedures and towing if they interfere with the snow removal operation. Tenants with guests parking in the visitor spots must insure that their guests comply with these procedures.
10. If you have a garage spot, please park your vehicle in the garage. **If you do not have a valid parking sticker on your vehicle it may be towed without further notification.** Management is not responsible for any towing fees due to unfamiliarity with snow removal process. Landlords are responsible to inform their tenants of this policy.