

**OAK BRIDGE CONDOMINIUM ASSOCIATION  
BOARD OF DIRECTOR'S MEETING MINUTES  
THURSDAY JUNE 21, 2012**

Present: Carol Cushing - Secretary  
Chris Connor - Treasurer  
Marian Gynan - Director  
Helen Skaleris - Director  
Elaine Devlin - Great North Property Management

Absent: Bob Boley

1. The meeting was called to order at 6:00 PM

**2. MINUTES:**

A motion was made by Marian Gynan, seconded by Chris Connor, to approve the minutes of the May 22, 2012 Board of Directors meeting.

All in favor, the motion passed.

**3. FINANCIALS:**

There were no concerns with the May financials with the exception of tracking fines. Elaine will follow up with accounting.

**4. OLD BUSINESS:**

**Maintenance** – Dennis stated that Dave Smith temporarily repaired the door at bldg. #2 and will address the wood rot at his earliest convenience.

**Poolside Deck/Floor** – Elaine stated to the Board that she spoke with someone about sealing the pool deck and that a quote would be forthcoming.

**Re-stripping of Parking Lot** – will follow up with NH Blacktop relative to a quote for line-stripping and crack sealing.

**Painting of Unit Doors, Common Hallway Doors & Stairwell Windows**– Elaine will send the quote from Ted Donovan and follow up with Image for You Painting to submit his quote.

**Elevator Floors** – Elaine will follow up with Steve Zerba as to when the elevator tiles will be installed.

**5. NEW BUSINESS:**

Fob Deactivation – The dates for fob deactivation will be included in the violation letters, going forward.