

# 2018 Unit Information Directions

All new Unit Information Forms or changes to form must follow the below process:

1. You must come to the Club House to obtain parking stickers. Please make arrangements with the board.
2. Bring a COPY of each vehicle's registration to show proof vehicle belongs to a valid resident AND proof of identification (license). Vehicle registrations cannot be copied at the Club House. Only 2 vehicles are allowed per unit per Declaration (document found on website).
3. Bring a completed 2018 unit information form (fully filled in) along with your vehicle registration(s). Unit information forms can also be found on the website ([www.OakBridgeNH.org](http://www.OakBridgeNH.org) under "documents") or in the Club House Library. If you have a dog, you must also bring a COPY of your dog license paperwork so we can insure each dog is up-to-date with shots and is registered with the City of Concord and the Association. TENANTS: must bring a copy of your lease! Only 2018 forms will be accepted.
4. You will be asked to sign for each parking sticker received. Parking stickers will no longer be mailed to owners/residents. Each parking sticker number will also be recorded and kept on file. Yellow = outside and "P" ermit space Blue = garage space
5. Parking stickers need to be placed on the driver's side rear window at the top - same place as previous stickers. Stickers misplaced on vehicles will be considered invalid. See diagram:



6. Make sure to remove old red/green stickers as they are no longer valid after Mar. 7, 2016.
7. All dogs must be PRE-APPROVED in writing by the Board prior to residency.
8. If incomplete/missing 2018 unit information form, vehicle registration(s), ID, or dog license paperwork (to insure all shots are current) are not presented, no parking stickers will be given, club house fob will not be activated and form(s) will be returned.
9. Vehicles with invalid or missing parking stickers will be towed at owner's expense after Mar. 13, 2016.

Thank you for your co-operation – Board of Directors

Board email: [OakBridgeNH@hotmail.com](mailto:OakBridgeNH@hotmail.com)

website: [www.OakBridgeNH.org](http://www.OakBridgeNH.org)