

Oak Bridge Condo Association  
c/o Bishop Real Estate Management, Inc.  
P.O. Box 446  
Nashua, NH 03061



Subject: Condo fee payments through Payeezy

Dear Owners,

This letter is to provide you an update on the email that went regarding a 4% convenience fee for those owners who utilize the on-line payments through the Bishop Real Estate Management's website.

- After the email was sent on August 8<sup>th</sup>, and while further investigation into the process was going on, it has been discovered that charging a convenience fee of 4%, is NOT an option available in the contract with the Payeezy account.
- We have been in touch with the Merchant Services team of TD Bank and they will be looking into reducing the rates the association is charged for these on-line payments. Once this happens, the fees charged to the association should be lower than they currently are.
- Please know that we are actively seeking alternate banking solutions that will be of benefit not only to you as owners but the association as well.

Any convenience fees charged to the Association for those owners who still want to use the on-line Payeezy process will be passed along to each owner using Payeezy by adding this fee to the owner's ledger.

As your Property Manager, I sincerely apologize for the undue stress this caused to many of our owners with regards to your on-line condo fee payments. If there are any updates regarding an alternative banking solution, we will most certainly keep you up to date and informed. Thank you for your patience and understanding as we work through this.

Sincerely,

Shelley Gullett

Agent for Oak Bridge Condo Association  
Bishop Real Estate Management, Inc.  
603-880-6464

Cc: Board file