

# Oak Bridge Condominium Association

120 Fisherville Road Unit 181

Concord, NH 03303

October 20, 2017

Subject – Transition of Financials

Dear Owner,

This letter is to make you aware of the vote by your Condominium Association Board to move the financial aspect of our funds to an independent Real Estate Management Company from Evergreen-Harvard Group. It is anticipated that this transition will be a difficult one, however we will strive to make it as smooth as possible for you and we ask your patience while we make this change.

Pacific Premier Bank, where our Oak Bridge operating funds reside, has informed us that the Oak Bridge account will be closed effective November 1, 2017, when Evergreen-Harvard Group is removed from this account. NO ACH or any on-line payments will be accepted. Do NOT mail your coupon payments using the slip/envelop provided; these checks will be returned.

Therefore, it is extremely important that starting **IMMEDIATELY** you mail all monthly condo fees or payments, in the form of paper check/bank check, to:

Oak Bridge Condominium Association  
C/O Bishop Real Estate Management  
PO Box 446  
Nashua, NH 03061

Please note that the board will waive all late fees and fines for the months of November 2017 and December 2017 during this transition. We apologize for the inconvenience this will cause you. We feel it is extremely important to protect your interest in keeping the financial aspect of our organization in good standing while the logistics of the new system is put into place.

Further details will be forthcoming when transition to another bank is complete. All capabilities to pay your condo fees on-line will exist with our new bank. Individual checks can be obtained at your bank at no cost if you do not have any. Please remember to put your unit number of your checks.

Again, we thank you for your understanding and patience as we make this transaction and we apologize for the short notice. Please email the board at [OakBridgeNH@hotmail.com](mailto:OakBridgeNH@hotmail.com) with your questions.

Sincerely,  
Board of Directors