## OAK BRIDGE CONDOMINIUM ASSOCIATION

Community Information Notice: May 2017 PLEASE READ THE FOLLOWING GENERAL INFORMATION

\*Investors – Please ensure your tenant(s) receive a copy of this notice.\*

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Questions or Concerns: Should you have any questions or concerns regarding Oak Bridge Condominium Association, your condo fee or any of the services provided, please contact one of the following team members:

Association Manager: Connie Garland Email: CGarland@evergreenharvardgroup.com Administrative Assistant: Deb Waitt Email: DWaitt@evergreenharvardgroup.com Email: BFigueroa@evergreenharvardgroup.com Maintenance Coordinator: Brooke Figueroa Email: LYoung@evergreenharvardgroup.com A/R Coordinator (Condo Fees): Lauri Young

For all sales and refinancing information, please refer to: Homewise at www.homewisedocs.com or at 1-866-925-5004.

**ASSOCIATION ADMINISTRATOR:** Evergreen Harvard Group is pleased to announce the appointment of Deb Waitt as your Association Administrator. Deb is looking forward to working with the Board of Directors and the owners of Oak Bridge. Should you have any questions, Deb can be reached at DWaitt@evergreenharvardgroup.com or at 603-622-7000 x8003.

**CLEANING UP THE DECKS:** Please make sure to remove any unauthorized items from your patios and decks. Items approved are patio furniture and potted plants. Please note that nothing is to be attached to the buildings or hanging from the railings.

**SECURITY CONCERN:** We ask for security reasons that you do not hold the door or let anyone into the buildings if you do not know who they are.

**GAS GRILLS:** Gas grills are only permitted on the first floor patios and must be moved 10ft from the building when being used. Gas grills cannot be stored on the second or third floors.

**TRASH:** Please go to another dumpster if the dumpster closest to you is full. We also ask that you not throw items inside the dumpster surround

**HOME SERVICES:** The Evergreen Harvard Group has a trained in-house staff of maintenance technicians available to assist owners with non-association maintenance tasks in their homes. Owners who would like to make an online request for these services should visit www.evergreenmgt.com and click on the Association Management Services tab and then Home Services Request or call 603-622-7000 and ask for the Home Services Department.