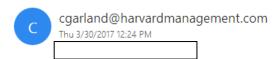
Property Update



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Good afternoon everyone

First and foremost we would like to thank those residents that are abiding by the policies set at the property. It certainly has improved the curb appeal and the quick sales and higher values have shown to be positive this year.

As you may have heard we are in for another storm on Friday into Saturday. We ask that everyone help with the snow removal process and move vehicles as outlined in the snow removal policy.

Clough Landscaping and Snow Removal has been contacted with regard to the damaged utility box. They will be addressing this either today or tomorrow.

Building Updates:

Building 2 - management received a complaint this week with regard to construction workers in the building. They left a trail of debris in the hallways and disposed of construction material in the dumpster between buildings 1 and 2. Please be reminded that you are ultimately responsible for your contractors and need to make sure the common area is cleaned and material is not disposed of in the dumpsters. The City of Concord will be billing the association for illegal dumping. This effects your condo fees.

Building 3 - After numerous tries we are still having issues with the reader connecting to the garage door mechanism. We are leaving the door open until this is repaired. Overhead Door will be running new wiring through the current conduit. If they cannot do this we will need to cut the pavement and run a new conduit from the reader to the door opening mechanism. Nothing is easy right? We want to thank you for your continued patience with this bothersome issue.

Building 4 - We continue see an orange Volkswagon parking in the lot. Apparently this is a visitor as it was parked in the visitor lot recently. Please contact management if you know who this car belongs to.

Parking stickers must be on all vehicles parked in the permit noted areas. No exceptions.

Management is on site at least once a week. If you need parking stickers or need to have your information changed in the system for building 2 and 3 intercoms please let me know ahead of time and i will tell you when i will be at the property

When changing vehicles management needs to have the unit information sheet completely filled out including vehicles. If you have two vehicles and are reporting a change with one vehicle please remember to include the current car as well as the new car.

Dumpster Etiquette - please do not throw pet waste bags over the fence in hopes of hitting the dumpster. If you cannot fit trash into the dumpster try another dumpster. We have 3 at the property and they are seldom all full at the same time.

If you have any questions or concerns please email me at cgarland@harvardmanagement.com.

Thank you Connie Garland