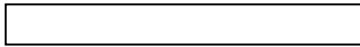


Holiday Reminders and snow removal procedures

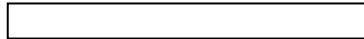


Connie Garland  12/08/15  Documents




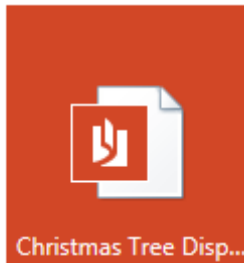
From: **cgarland@harvardmanagement.com** (cgarland@harvardmanagement.com) This sender is in your [contact list](#).

Sent: Tue 12/08/15 3:09 PM



1 attachment (31.5 KB)

Outlook.com [Active View](#) 



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Good afternoon everyone

We would like to remind everyone at the property of the policies in place during the holiday season.

At no time is anything to be nailed to attached to the building in any form. In the past residents have draped lights on their balconies and some have hung a wreath on the railing on the deck.

If you are bringing in a Christmas tree please be mindful of the mess as you bring the tree through the hallways. We ask that when you remove your tree to bag it if you are taking it through the building. We have attached a copy of the previous memo from last year with regard to disposal of your trees. Do not leave them at the dumpster area. The city will not pick up trees.

Management will be distributing the snow removal procedures on Thursday afternoon. Each resident will have a notice at their door in addition to having them posted on the bulletin boards. If you are an investor and change tenants after Thursday please make sure they have a copy of the procedure.

As always any additional costs involved due to lack of moving will be assessed to that owner. We would like to avoid towing vehicles and fining residents at all costs therefore we ask that you adhere to the policy. If you have any questions please contact me at the Harvard office (603) 429-2019 ext 338 or email me cgarland@harvardmanagement.com.

Thank you.

Connie Garland for
The Oakbridge Board of Directors.