

OAKBRIDGE SNOW REMOVAL PARKING PROCEDURES 2016-2017

Snow removal at the **Oakbridge Condominium** requires the cooperation of all unit owners in order to complete the clearing of the parking lots, roadways and walkways in an efficient, safe and timely manner and with the least inconvenience to all of the residents of Oakbridge. The following guidelines will be in effect during snow removal operations.

1. During the storm the contractor's primary objective will be to keep the roadways clear to allow access for the residents and emergency vehicles. During this time the contractor will begin to clear any parking lot areas that are not occupied.
2. Any vehicles **blocking roadways** will be subject to immediate towing in order to keep the roadways clear.
3. During the storm the contractor will clear the walkways when the snow accumulation exceeds 3 inches and will clear the walkways completely of snow as soon as the snowstorm is over. **Sand buckets are provided at each entry for residents to use at any time.**
4. When the storm ends full cleanup operations will begin. The contractor will sound his vehicle horns and press the buzzers at each building to alert the tenants that they are now required to move their vehicles so that full clean up of the parking lot areas can be completed.
5. The contractor will return to the property over the next 24-hour period to complete the parking lot final cleaning. Vehicles must be removed from all of the lots by 9:00 a.m. the day after the storm. Any vehicles that have not been moved during the storm or by 9:00 a.m. the day after the storm in order to permit final clearing of the snow in the parking lots will be towed.
6. During the storm or any precipitation that may create slippery hazardous conditions the contractor will be sanding the roadways, parking lots and walkways as required.
7. The contractor will clear areas around the dumpsters after the snowstorm is over.
8. If you plan to be away during the snow season and you intend to leave your vehicle at Oakbridge please make arrangements to leave a car key with a neighbor so that your vehicle can be moved during a snowstorm and will not be subject to towing. If you are unable to leave a key with a neighbor please remove the car from the property while you are gone.
9. Vehicles parked in the visitor parking spots are subject to these snow removal procedures and will be subject to towing if they interfere with the snow removal operation. Tenants with guests parking in the visitor spots must insure that their guests comply with these procedures.
10. If you have a garage sticker, we ask that you park your vehicle in the garage. Parking stickers are blue and yellow. If you do not have a valid sticker on your vehicle it may be towed without further notification. Management/Board are not responsible for any towing fees due to tenant's lack of notice as it is the landlord's responsibility to inform your tenants of this policy.

The Oakbridge Condominium Board of Directors

December 2016